

Employee Application Form 2026

Please complete this form and return by post to: The Minack Theatre, Porthcurno, Cornwall, TR19 6JU or by email to Rebecca@minack.com.

Thank you for applying for a position at the Minack Theatre. Your details will be treated with the strictest confidence.

Data Protection/General Data Protection Regulation (GDPR)

By providing the information contained within this application form, you are consenting to its use for the purpose of processing your application, assessing your performance in the future (should your application be successful) and monitoring the efficiency of our recruitment and other employment procedures. We reserve the right to validate all information entered on this form. If your application is unsuccessful, your details will be retained for six months after this point they will be destroyed. If your application is successful it will form part of your personnel file.

POSITION APPLIED FOR (if known):			
PERSONAL DETAILS		Mr / Mrs / Ms / Miss / Dr (delete as applicable)	
Surname			
Forenames			
Address			
Address/Postcode			
Date of Birth		Home Telephone	
Mobile Telephone		Work Telephone	
Email Address			
Do you require a work permit to work in the United Kingdom? Please note that if invited to interview, all applicants will be required to bring along their passport or birth certificate		Yes	No (delete as applicable)
Please enter your National Insurance Number.			
Have you ever been convicted or cautioned for any criminal offence (other than a driving offence which did not result in a disqualification)? If yes, please give details			

SECONDARY AND FURTHER EDUCATION AND TRAINING

School/College/University	Dates attended	Courses attended/Exams taken/Professional Qualifications NVQs/Training Courses (include grades attained)

EMPLOYMENT HISTORY (most recent first)

Employer	Job Title	Dates Employed	Responsibilities	Rate of Pay	Reason for Leaving/ notice needed in current job

ADDITIONAL INFORMATION
<p>Please record here the skills and experience that you could bring to the role as described in the role specification and also explain why you want this role:</p>

OTHER INTERESTS (leisure, sport, hobbies etc)

REFERENCES

Please give the names and addresses of two referees, one of whom should be your present or most recent employer. Your referees will not be contacted prior to interview or without your permission.

Name	Name
Address	Address
Telephone	Telephone

DECLARATION (please read carefully before signing)

1. I confirm that the above information is true and complete and that any false or misleading information will give the Minack Theatre the right to terminate any employment contract offered.
2. I agree that the Minack Theatre reserves the right to require me to undergo a medical examination. (Should we require further information and wish to contact your doctor with a view to obtaining a medical report, the law requires us to inform you of our intention and obtain your permission prior to contacting your doctor).

Signed		Date	
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For Office Use

Short list: Yes/No

Interview date:

Appointed: Yes/No

Start Date: